

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
APRIL 4, 2017 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday April 4, 2017 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Dennis Steil Deputy Mayor
Amanda Howell Chief Administrative Officer
REGRETS: Morgan Doege Councillor

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 177/17

Moved by Deputy Mayor Steil to adopt the agenda with the following addition and deletion:

Addition

9.4 - Snow Removal Letter – Norman Congdon

Deletion

12.3 - March Financial Statement

CARRIED

MINUTES:

Motion 178/17

Moved by Deputy Mayor Steil that Heisler Village Council adopt the March 16, 2017 regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Brian King of Brian King Professional Corporation at 7:05 p.m.

Council welcomed Mr. Brian King, auditor for the Village of Heisler to the meeting at 7:05 p.m. He attended the meeting to present the 2016 Audited Financial Statements to council for their review and acceptance. Council thanked Brian for attending the meeting; he left the meeting at 7:40 p.m.

Motion 179/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the 2016 audited financial statements prepared by Brian King of Brian King Professional Corporation as presented.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

Flagstaff Intermunicipal Partnership (FIP)- Regional Governance Project – Correspondence

- a) Town of Sedgewick – Regional Governance Working Committee Withdraw
- b) Urban Systems – March 11/17 Council Workshop and Presentation Summary

Motion 180/17

Moved by Mayor Tetz that Heisler Village Council accept the Flagstaff Regional Governance Project – Correspondence as information.

CARRIED

NEW BUSINESS:

SDI Group Designs Innovation – Health & Safety Needs Assessment Report

Motion 181/17

Moved by Deputy Mayor Steil that Heisler Village Council instructs the CAO to meet with Dave at SDI to discuss how to move forward with designing an appropriate health and safety plan for Heisler.

CARRIED

Heisler Compost Site

Motion 182/17

Moved by Deputy Mayor Steil that Heisler Village Council proceed with permanently closing the village compost site. The CAO will instruct public works to contact the land owner to discuss any requirements to be undertaken including fencing the site after cleanup, etc. for permanent closure of the site for public compost use.

CARRIED

1991 F800 Fire Truck – Loaned to Daysland

Motion 183/17

Moved by Mayor Tetz that Heisler Village Council accept agenda item 9.3, 1991 F800 Fire Truck – Loaned to Daysland for information.

CARRIED

Snow Removal Letter – Norman Congdon

Motion 184/17

Moved by Mayor Tetz that Heisler Village Council accept agenda item 9.4, Snow Removal Letter – Norman Congdon for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz's written report - None

Mayor Tetz's verbal report- Regional Emergency Services Committee – March 23/17 meeting

Deputy Mayor Steil's written report – Flagstaff Regional Solid Waste Management Association – March 27/17 meeting minutes

Deputy Mayor Steil's verbal report – None

Councillor Doege's written report – None

Councillor Doege's verbal report - None

Public Works written operating report – March 14 – April 4/17

Bylaw Enforcement written report – March 2017

Director of Emergency Management written report – None

Motion 185/17

Moved by Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 186/17

Moved by Mayor Tetz that Heisler Village Council accept the action list and CAO written report from the March 16, 2017 regular council meeting, and the CAO meeting notes from March 13, 2017 as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 187/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113425-#20113441 from March 16-31, 2017 in the amount of **\$13,039.48** as presented.

CARRIED

Petty Cash Expenses

Motion 188/17

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for the end of March, 2017 in the amount of **\$37.70**.

CARRIED

CAO Training Expenses

Motion 189/17

Moved by Deputy Mayor Steil that Heisler Village Council approve Amanda Howell's training expense of 19 hours at regular pay minus deductions for hours worked on university course material on her own time between January 9 and April 7, 2017.

CARRIED

Purchase of Public Works Truck

Motion 190/17

Moved by Deputy Mayor Steil that Heisler Village Council purchase a used public works truck, spending up to **\$25,000** plus GST. The purchase of the truck will be financed with Village of Heisler Municipal Sustainability Initiative (MSI) Capital grant funds.

CARRIED

Adoption of Revised 2017 Operating and Capital Budgets

Motion 191/17

Moved by Deputy Mayor Steil that Heisler Village Council adopts the revised Village of Heisler 2017 Operating and Capital budget as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Workers Compensation Board – April 28 – National Day of Mourning
- 13.2 Federation of Canadian Municipalities – FCM’s Legal Defense Fund
- 13.3 Heisler 2017 Celebration Committee – March 13/17 meeting minutes
- 13.4 Grace Energy Solar & Wind Products – New Product Line
- 13.5 Acting Assistant Deputy Minister – 2017 Education Property Tax Requisition
- 13.6 Alberta Urban Municipalities Association (AUMA) – Infrastructure funding model at the centre of provincial budget
- 13.7 Alberta Urban Municipalities Association (AUMA) – 2016 Year in Review
- 13.8 St. Albert Bowling & Rec Centre – Request for promotional items
- 13.9 Interagency Minutes – March 7/17
- 13.10 Parkland Regional Library – PRL Board Talk -Highlights of the February 16/17 meeting
- 13.11 Flagstaff Family & Community Services – March 8/17 Board Minutes
- 13.12 Flagstaff Community Foundation – March 8/17 Board Minutes
- 13.13 Murray Hampshire – Flagstaff Waste Landfill Unfunded Liabilities related to Closure Post Closure
- 13.14 Sandy Otto – Killam RCMP detachment
- 13.15 Service Alberta – Support of Rural Broadband
- 13.16 Alberta Municipal Affairs – Viability Review Response

Motion 192/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.16 as information and instruct the CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

May 18, 2017 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 9:30 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO
